

ICDA Board Meeting

Friday, February 15, 2013

11:00 am – 12:00 pm

In attendance: Kay Webb, Jennifer Ross, David Eastwood, Vickie Coale

Unable to attend: Christie Stoll, Amy Brady

Resigned due to move: Lindsyi Bennett

Pre-Agenda:

- Kay emailed Kelly Curry about taking the open Treasurer position and is waiting to hear back

Agenda:

1. Inspiring Hope, Creativity, and Legacy Grant - Kay Webb
 - a. Review of proposals
 - i. The board discussed the applications
 - ii. Preference will be given to ICDA members as stated in the grant instructions
 - b. Instructions for voting
 - i. Kay will send out a survey over the weekend for board members to vote on
2. Conference Planning - David Eastwood
 - a. Determine Theme
 - i. Proposed themes were discussed
 - ii. Kay will send out a survey for board members to vote on
 - b. Discuss promotion, web-based registration
 - i. David suggested that we really make a push for getting more students (counselors of tomorrow) to the conference
 - ii. Kay still has some "Save the Date" cards left over from ICA Conference that we can use
 - iii. Once we have selected our theme, David will have more cards printed and send the information out digitally as well – first or second week of March.
 - iv. Vickie will send the information via email to the Boise State counseling students
 - v. Jennifer will help Amy get the registration up on the website
 - vi. Reminder: It was determined last meeting that registration would remain at \$75 and the fee for students will be \$40.
 - c. Other items
 - i. David reported that Gail Laferriere is confirmed as the keynote speaker. He will facilitate her arrangements including hotel for Thursday and Friday nights (maybe provided at no cost by hotel?) and stipend.
 - ii. David reported that he is also working on other speakers: Kelly Curry – GCDF; Library resources; CIS and Labor Market Analyst. Department of Education is also a possibility to discuss their CTI (Comprehensive Career Training Initiative) training for.
3. National Career Development Month - Christie Stoll
 - a. Plans for November

- i. This year we helped coordinate invitation responses and sponsored the reception
 - ii. DOL can organize proclamation and awareness; ICDA can partner to promote to our members and organize a social event around the awards
- b. Nominations for Career in Leadership Awards
 - i. ICDA Board agreed that we would like to take a more active role in the nominations
 - ii. We need to start thinking now about people to nominate
 - iii. We will have on the May agenda to come with proposed names
 - iv. David suggested that we also put information in the ICDA Conference packets about it, ask previous years' winners to nominate, and get local labor offices to nominate their people

4. 2013-14 elections - Kay Webb

- a. Nominations for: President Elect, Treasurer, other offices?
 - i. Secretary and Treasurer are two-year commitments. Vickie, secretary, will remain one more year. We need a new treasurer since Lindsi resigned. We will try to find someone to finish out this year and continue with the second year
 - ii. President and Past President are one-year commitments. We will need nominations for President Elect and possibly Treasurer.
 - iii. We need to ask Christie if she wants to continue as Membership Coordinator and if David wants to continue as Conference Chair.
 - iv. We will have nomination forms at the conference and board members will nominate people as well.